Dear Sir / Madam,

I have over ten (13) years of experience with enterprise Microsoft technologies including ten (10) years in my current role as an IT Manager for Magrudy Enterprises LLC.

Over this time I have worked extensively with Microsoft Technologies. This work included planning ,designing network infrastructure and day to day troubleshoot and make sure the company systems work as per company policy as the time.

As requested in the job advertisement, I have had over 10 years of Active Directory administration experience. This experience was complemented by Microsoft Certified System Engineer (MCSE 2003) certification.

I have also completed Microsoft Dynamics Navision 2009 (ERP) installations in my current positions taking on the role of lead ERP administrator for over six months.

I have ability to translate business needs into technology requirements that support the company’s business objectives and to successfully manage all phases of IT projects from needs analysis and requirements definition to vendor selection, implementation, and training.

Thank you for considering my application. Continuing my IT career in your prestigious organization is a very appealing prospect. I am happy to participate in the on-call roster an hope that I can receive the opportunity to demonstrate my enthusiasm as a team member in your group.

Regards,

Rizwan Khan